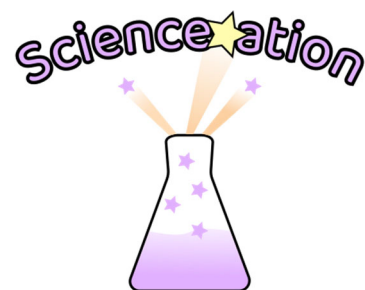




GREATER VANCOUVER
REGIONAL SCIENCE FAIR



GVRSF Science-ation Registration Guide

Registration questions or problems? Please email registration@gvrsf.ca



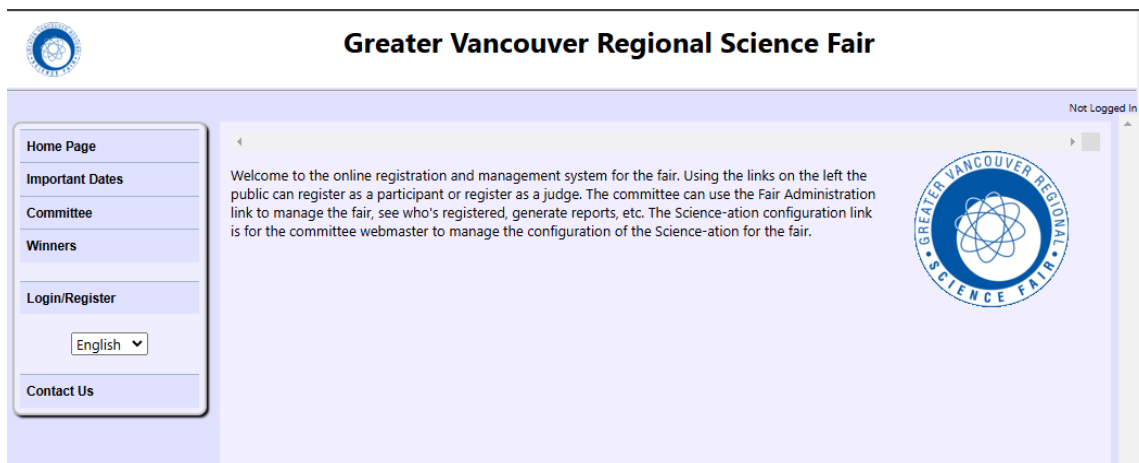
Partner Projects: ONE student must start the application and will receive a registration number. After entering your partner's email under Personal Details, your partner will receive an email to complete their section.



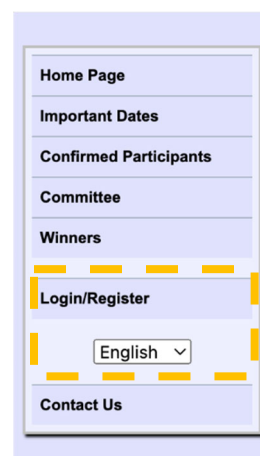
Do NOT start two separate applications, as this may delay processing.

Start your Registration application [HERE \(gvrsf.science-ation.ca\)](http://gvrsf.science-ation.ca)

1) Registration Homepage: gvrsf.science-ation.ca

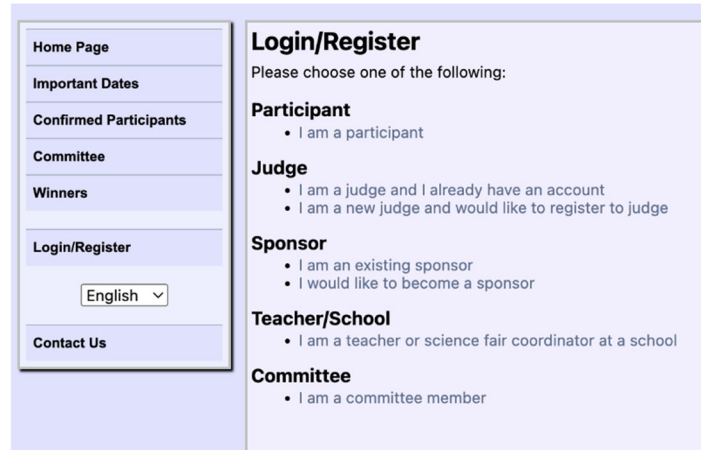


The main navigation menu is on the left side of the screen. To start the registration process, click the **Login/Register** tab. Don't forget to select your preferred language. Options include English and French.



2) Login/Registration Menu

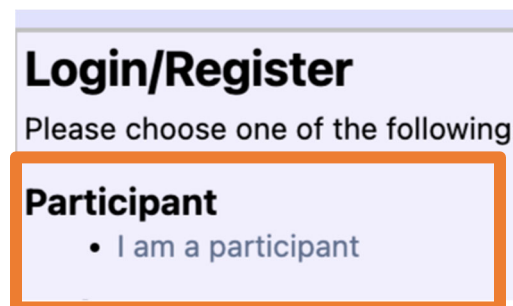
When you arrive at the Login/Registration menu, you'll see multiple options to choose from, including **Participant**, **Judge**, **Sponsor**, **Teacher/School**, and **Committee Members**. For this particular guideline, we will walk you through the **Participant (student)** registration.



The screenshot shows a navigation menu on the left with options: Home Page, Important Dates, Confirmed Participants, Committee, Winners, Login/Register, and Contact Us. The 'Login/Register' option is selected. Below the menu is a language dropdown set to 'English'. The main content area is titled 'Login/Register' and asks the user to choose one of the following options:

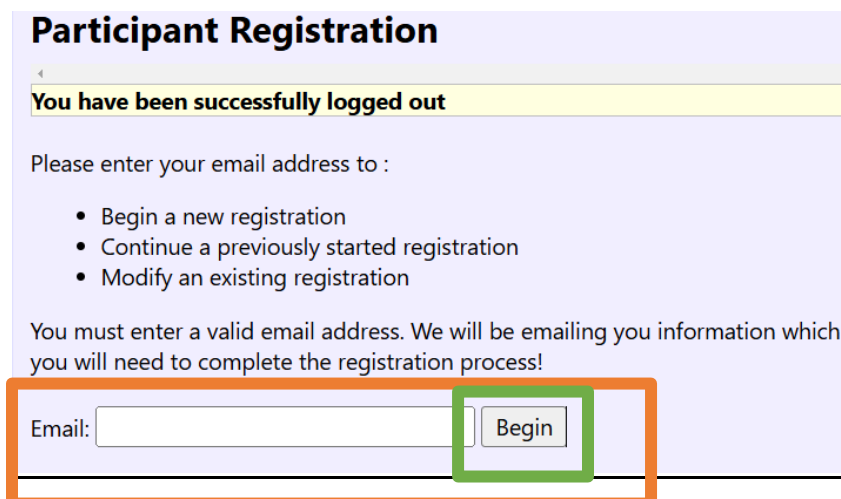
- Participant**
 - I am a participant
- Judge**
 - I am a judge and I already have an account
 - I am a new judge and would like to register to judge
- Sponsor**
 - I am an existing sponsor
 - I would like to become a sponsor
- Teacher/School**
 - I am a teacher or science fair coordinator at a school
- Committee**
 - I am a committee member

Under the **Participant** header, click the link that says "*I am a participant*" and proceed to the next step.



This close-up shows the 'Login/Register' header and the instruction 'Please choose one of the following:'. The 'Participant' section is highlighted with an orange border and contains the link 'I am a participant'.

3) Participant Registration Part 1 (Email Input)



The screenshot shows the 'Participant Registration' page. At the top, it says 'You have been successfully logged out'. Below that, it asks the user to 'Please enter your email address to:' and lists three options: 'Begin a new registration', 'Continue a previously started registration', and 'Modify an existing registration'. A note states: 'You must enter a valid email address. We will be emailing you information which you will need to complete the registration process!'. At the bottom, there is an 'Email:' label, a text input field, and a 'Begin' button. The input field and the 'Begin' button are highlighted with a green border.

Proceed by entering your email and clicking the **Begin** button, you will be directed to the next page.

4) Participant Registration Part 2 (Password Input)

Participant Registration

Please enter your **registration number** that you received in your email, in order to begin your new registration

Registration Number:

If you have lost or forgotten your **registration number**, please [click here to resend](#) it to your email address

After entering your email in **Step 3**, you should receive a registration number in your email inbox, this will serve as your login key.

If you don't receive a registration number, double-check that your email was entered correctly and check your spam/junk mail folder. If needed, click the "**click here to resend**" link to request another code. When you have completed this task, you can proceed by clicking **submit**.

5) Account Page (after login/registration)

Science-ation Science Fair

Participant 1001@scf.ca | Logout

Participant Registration - Summary

Please use the checklist below to complete your registration. Click on an item in the table to edit that information. When you have entered all information, the **Status** field will change to **Complete**

Registration Item	Status
Student Information	Incomplete
Emergency Contact Information	Complete
Project Information	Incomplete
Parent Information	Complete
Safety Information	Complete
Double Check your Name	Incomplete
Complete the above information to access Signature Page	Print

Special Award Nominations
We must receive your signature form before you can nominate yourself for special awards.

Registration Instructions

Logout

Science-ation Version 3

Once you have successfully logged in or registered, you will be welcomed by a new interface.

These registration tasks must be completed by the participant. Each highlighted task requires important information. Any field that has a red asterisk (*) is required to complete your application

Personal details

You will need to select the number of students that worked on the project. If you have a partner, please ensure you enter your partner's email address.

Your partner will be sent your registration number and will be able to add their personal details to the same registration application.

Ensure that your teacher's name and email address is correct.

Emergency Contact

You will be unable to complete this section until all student information has been completed.

Please ensure the email address is accurate as the parent/guardian permission forms will be sent to this email address.

If applicable, please provide your cell phone number that we may reach you during the fair in case of an emergency

Project Information

Please choose the best fit project category

- **Life Sciences:** Science that studies the nature or functioning of living things. Includes: anatomy, physiology, biology, botany (plants), zoology, evolution, microbiology, etc.
- **Health Sciences:** Science that encompasses a variety of sub-disciplines, all of which relate to the application of science to health. Includes: medicine, nutrition, and other health-related issues and the affect they may have on both humans and animals.
- **Earth and Environmental Sciences:** Science dealing with the Earth and its environment. Includes: geology, meteorology, oceanography, etc.
- **Physics and Chemistry:** Science that is related to the study of all matter, forces, and energy, and their behaviour. Includes: heat, light, electricity, magnetism, chemical reactions, biophysics, lasers, applied mathematics, nanotechnology, optics, etc.
- **Engineering:** The creative application of a variety of science fields with the purpose of solving a problem or improving a current system. Often, this means building something new, or improving on existing structures.
- **Computer Science:** Science that is related to computers, software, hardware, algorithms, and their use to process information. Includes: artificial intelligence, software engineering, information structures, probability, and statistics, etc.
- **Mathematical Sciences:** The study of mathematical theory, patterns, and structures, with applications in solving real-world problems. Includes algebra, geometry, probability, statistics, data science, and mathematical modeling.

Your project summary should clearly and concisely explain your research. It should include the topic you investigated, the methods you used, and a brief summary of your results.

→ You will be unable to save this section unless your project summary is a minimum of 100 words (maximum 250 words)

Previous participants, there is no requirement or option to complete a ProjectBoard

Mentor Details

If a mentor—such as a scientist, parent, or peer—provided guidance, training, or technical support for your project, you must disclose their involvement. Mentors may offer advice, teach techniques, or ensure safety but should not conduct research or analyze data for you.

Please include the relevant information of any mentor(s) for your project. If the work is entirely your own (you had no mentor), please select “0”

Safety Information

Please read through and agree to the required safety requirements.

Tour Selection

Please select your top three tour preferences. We will try to accommodate your preferences.

Double Check Your Name

Please read this page carefully! Participants should review and confirm their name(s) as they will be printed exactly as shown on this page.

Signatures

Student 1, please complete the “Student Signature” section.

→ Student 2 (if applicable) will receive an email signature form to complete once Student 1 submits their forms

In the final step of the permission forms, you must enter email addresses. The signature requests for 'Student 2 (if applicable),' 'Teacher,' and 'Parent/Guardian' will be sent to the emails you provide, so **please ensure they are correct** ***Please allow up to 12 hours to receive this email***

- Emails will be from “**AlgoLibre Inc**” - please check your spam/junk folder if you do not see it in your inbox.
- After submitting your permission forms, check with your teacher, parent/guardian, partner (if applicable), and school official (if applicable) to confirm they received them. **Your application is NOT complete until all permission forms have been received.**

Please go through the ethics questions and select “yes” or “no.” Depending on your responses, you may need to complete additional ethics forms.

[All projects that utilize humans and/or animals must contact our ethics committee at ethics@gvrsf.ca](mailto:ethics@gvrsf.ca)

Grade 11 and 12 students: please complete the “Senior Marks Validation Form” to be eligible for post-secondary scholarships.

Special Awards

The awards you are eligible to self-nominate for will be listed. Please select up to three special awards that you would like to nominate your project for.

Upon completion, the homepage should display the awards you have selected

Special Award Nominations
Self-nominate for special awards
You are nominated for 3 awards

Review Your Application

Participants should review their submitted details to ensure accuracy before proceeding. The **Status** column shows whether a task has been completed or is still incomplete.

Registration Item	Status
Student Information	Complete
Emergency Contact Information	Incomplete
Project Information	Incomplete
Mentor Information	Complete
Safety Information	Incomplete
Tour Selection	Complete
Double Check your Name	Complete
Complete the above information to access Signature Page (Available when ALL above sections are "Complete")	Incomplete

6) Registration Fees

To complete your registration, you must pay your **\$65** (+ service fees) **per student**. Registration payment can be made [HERE](http://tinyurl.com/gvrsf2026) (<http://tinyurl.com/gvrsf2026>)

If you are in a partner project, both registration fees must be paid to complete your registration.

You also have the option to buy this years science fair t-shirt for **\$25** (+ service fees)

→ If your teacher has informed you that your registration and/or t-shirt fees are covered by your school, you do not need to complete this step.

Thank you for using GVRSF Science-ation!

If you have any questions, feel free to reach out via email at registration@gvrsf.ca

