



GREATER VANCOUVER REGIONAL SCIENCE FAIR

Registration Deadline: Thursday, March 9th, 2023.

Late applications will not be accepted

Registration questions? Please email registration@gvrsf.ca

Registration Guide Table of Contents:

- [Make an account and register](#)
- [Complete registration information](#)
 - [Linking your project to a partner](#)
 - [Additional Survey Questions Information](#)
- [Create a ProjectBoard \(optional\)](#)

1. To Register, go to

<https://youthscience.ca/greater-vancouver/registration/>

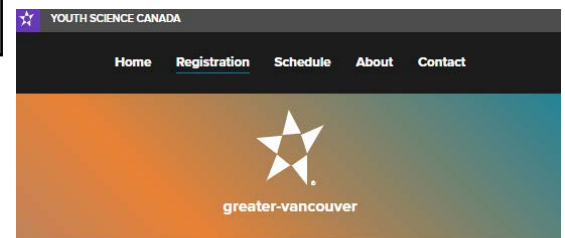
Please note: if you have a partner, you both need to create an account. You will be able to link your accounts together when completing registration

2. Log in or register with your email address.

If you already have an account, click "Login". If not, register with your email address.

Friendly reminders:

- Use an email address that can receive incoming emails (some school email addresses do not allow this).
- If you have a project partner, they need to register separately. Later, both accounts can be linked to the project.



Registration

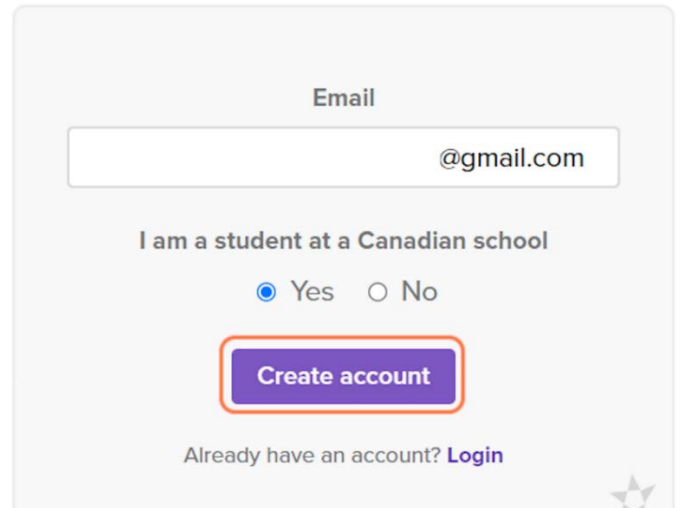
Registration for the 2023 Greater Vancouver Regional Science Fair will open on February 1 2023. For registration instructions and eligibility please refer to our [GVRSF webpage](#). Students may register using this form.

Email
Enter your email
I am a student at a Canadian school
 Yes No
[Create account](#)
Already have an account? [Login](#)

Email

I am a student at a Canadian school
 Yes No
[Create account](#)
Already have an account? [Login](#)

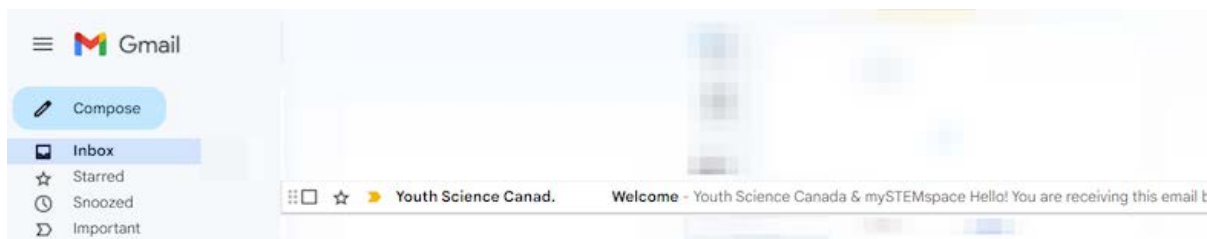
3. Confirm that you are a student at a Canadian school, and then click "Create account".



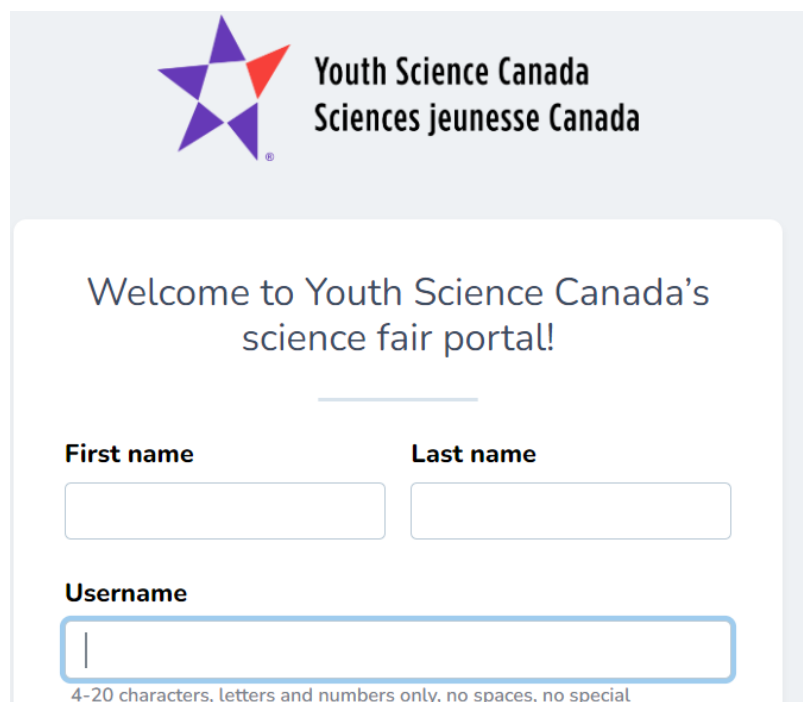
The screenshot shows a registration form with the following elements:

- An "Email" label above a text input field containing "@gmail.com".
- A question: "I am a student at a Canadian school".
- Two radio buttons: "Yes" (selected) and "No".
- A purple button with a white border labeled "Create account".
- A link: "Already have an account? [Login](#)".

4. You will receive an email to complete account creation. Check for the "Welcome" email and then click on the link.



5. Enter the necessary information to create an account.

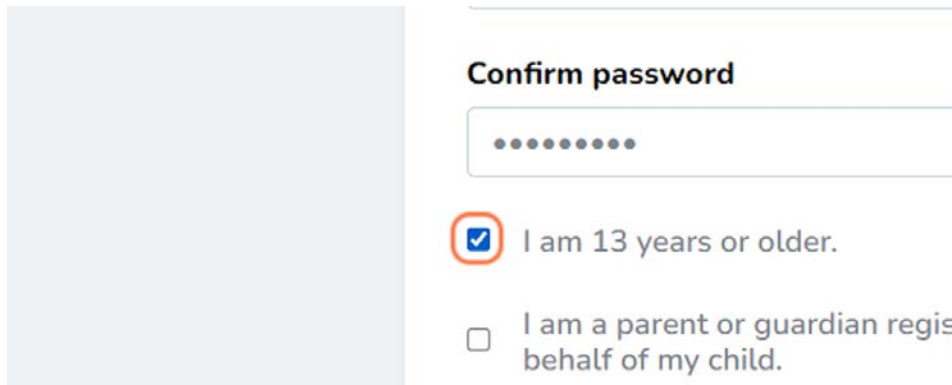


The screenshot shows the account creation form with the following elements:

- Logo for "Youth Science Canada / Sciences jeunesse Canada" at the top.
- Text: "Welcome to Youth Science Canada's science fair portal!".
- Two input fields: "First name" and "Last name".
- A single input field: "Username".
- Text below the username field: "4-20 characters, letters and numbers only, no spaces, no special".

6. Check "I am 13 years or older".

If you are a parent or guardian completing this on behalf of your child, please check **both** the "I am 13 years or older" and "I am a parent or guardian..."



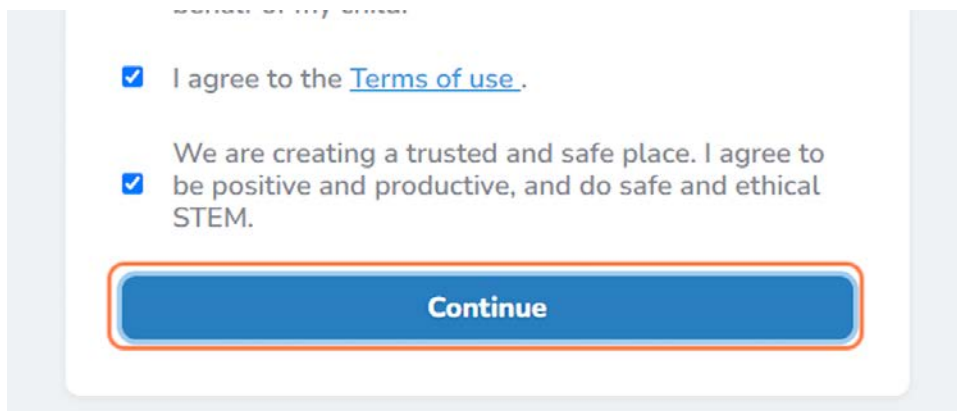
Confirm password

.....

I am 13 years or older.

I am a parent or guardian regis behalf of my child.

7. Check "I agree to the Terms of use." and "We are creating a trusted and safe place. I agree to be positive and productive, and do safe and ethical STEM." Then click "Continue".

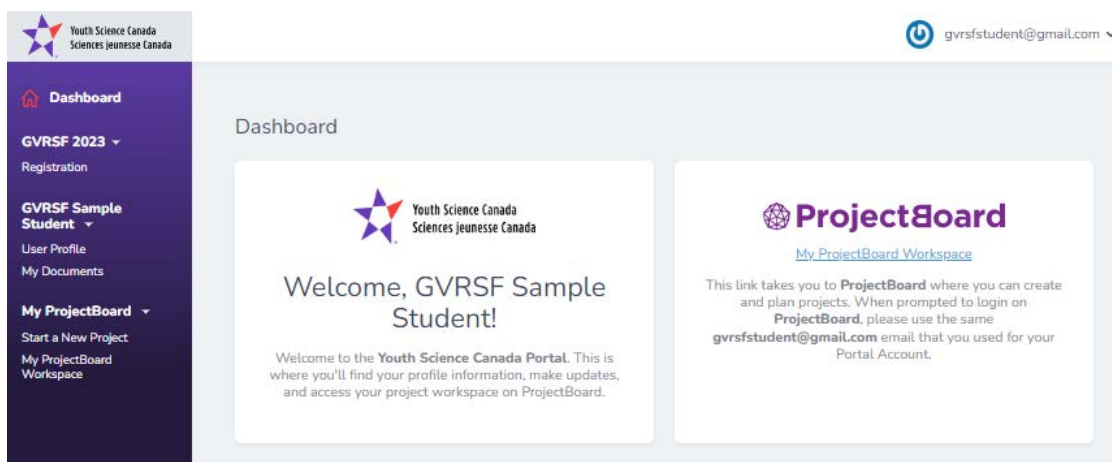


I agree to the [Terms of use](#).

We are creating a trusted and safe place. I agree to be positive and productive, and do safe and ethical STEM.

Continue

8. You will be brought to the dashboard of your YSC Portal account.



Youth Science Canada
Sciences jeunesse Canada

gvrfsstudent@gmail.com

Dashboard

Dashboard

Welcome, GVRSF Sample Student!

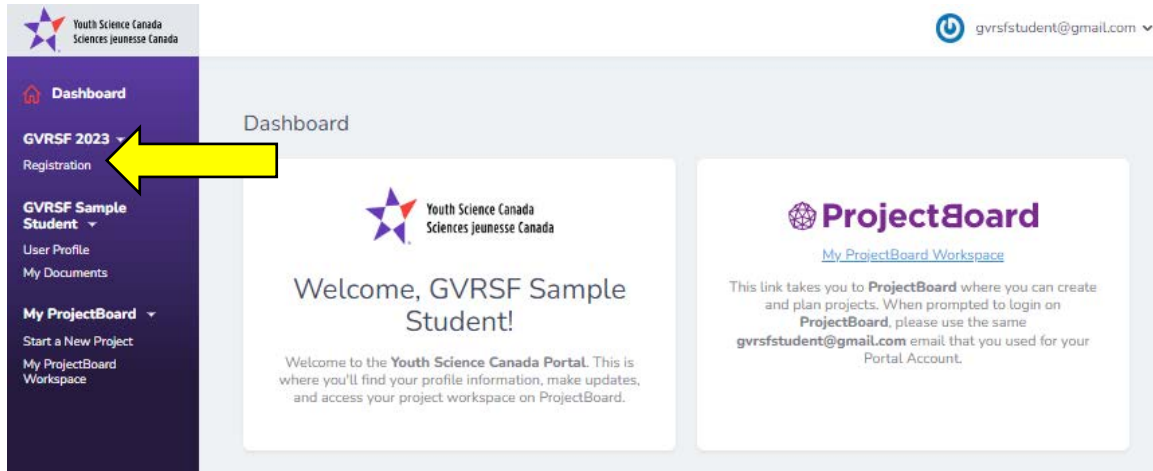
Welcome to the Youth Science Canada Portal. This is where you'll find your profile information, make updates, and access your project workspace on ProjectBoard.

ProjectBoard

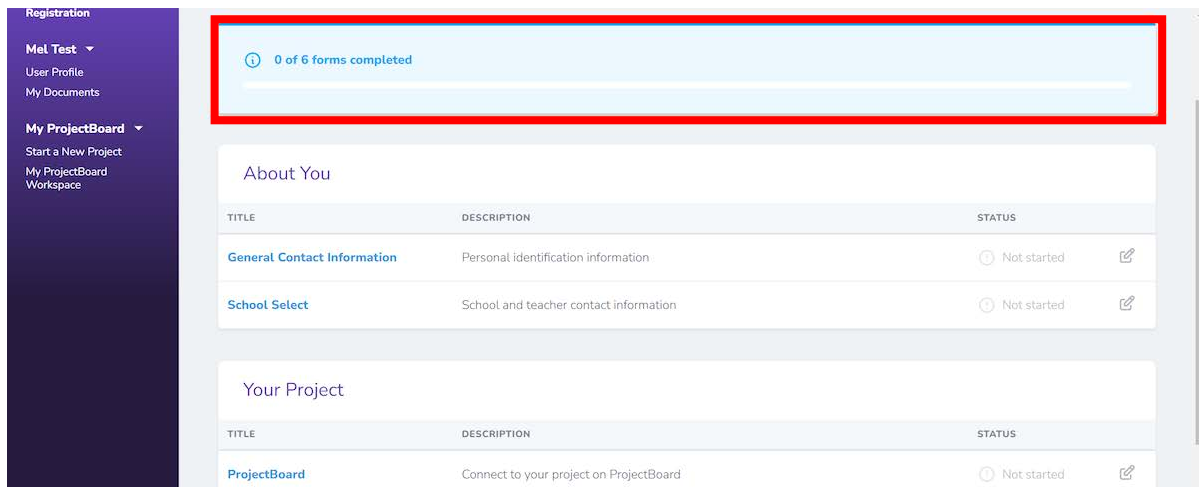
[My ProjectBoard Workspace](#)

This link takes you to **ProjectBoard** where you can create and plan projects. When prompted to login on **ProjectBoard**, please use the same **gvrfsstudent@gmail.com** email that you used for your Portal Account.

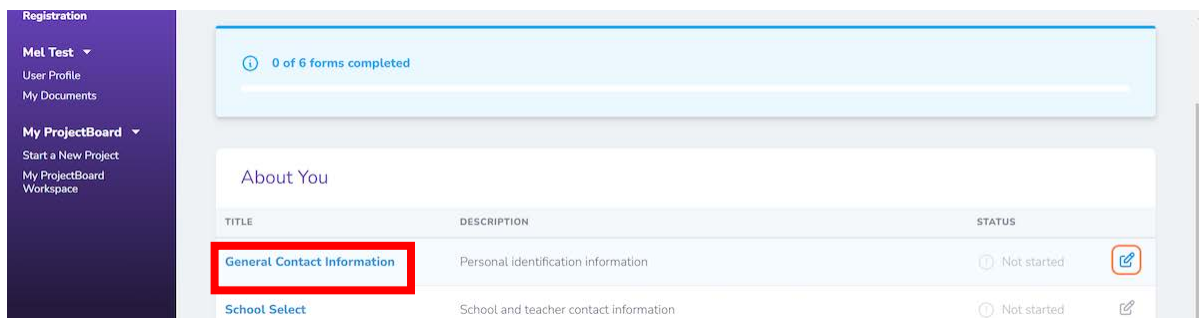
9. Complete your regional fair registration. It will be at the top left under GVRSF 2023, click on “Registration”



10. Before you begin, you'll see that no forms are completed. This will track your progress as you go.



11. Start by completing the General Contact Information form. Most of it will already be filled out with the information you shared when creating your account.



12. Complete the required information in the General Contact Information form and then click "Submit". You can also click "Save changes" and come back to it later.

Spoken language(s)

English
 French
 Bilingual (English/French)

Contact Information

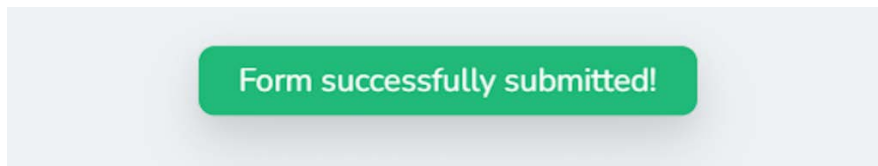
Mailing Address

Province * Ontario

Postal code * A1A1A1

Cancel Save changes Submit

13. You will see a notice that the form was successfully submitted, the status will change to "Completed" and the tracker will show one form completed. If you click "Save changes" instead, the status will show as "Pending", but the tracker won't change until the form is submitted.



14. Next, complete School Select. Start entering your school's full name. You can also select "I am home schooled".

Make sure you spell it correctly or you won't find a match in our database (e.g., instead of PCVS you may need to search for "Peterborough Collegiate and Vocational School").

School

Choose Your School

If your school is incorrect, select the correct school here.

I am home schooled

School * Click to choose

Search

Confirm School Information

15. You can also search for a key word in your school's name (e.g., "Thomas") and then scroll through the schools in the dropdown to find your school.

2023 ▾

School

Choose Your School

If your school is incorrect, select the correct school here.

I am home schooled

School *

- Thomas
- Thomas A Blakelock High School - Oakville, ON
- Thomas A Stewart Secondary School - Peterborough, ON
- Thomas B. Riley Junior High School - Calgary, AB**
- Thomas D'Arcy Mcgee Catholic School - Gloucester, ON
- Thomas Fiddler Memorial Elementary School - Sandy Lake, ON

Confirm School Information

School name

Address

16. Confirm your grade and then click "Submit".

Postal code

Choose Your Grade

Grade *

Cancel

17. If you did NOT create a ProjectBoard, you can skip to [STEP 19](#). ProjectBoard is OPTIONAL for GVRSF. If you would like to make a ProjectBoard, please see the instructions [HERE](#) (step 24 of this guide). In this step, you will LINK your created ProjectBoard.

2 of 6 forms completed

About You

TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Completed <input type="button" value="✎"/>
School Select	School and teacher contact information	Completed <input type="button" value="✎"/>

Your Project

TITLE	DESCRIPTION	STATUS
ProjectBoard	Connect to your project on ProjectBoard	Not started <input type="button" value="✎"/>
Project Information	Project information	Not started <input type="button" value="✎"/>

18. Click "Select" to link to your project. When you're done, click "Submit".

Any of your projects set to "Public" will appear here.

Remember: if you don't see your project here it could be because:

1. your project isn't set to "Public" on ProjectBoard.
2. Remember that you had to use the SAME email address for your YSC portal account and ProjectBoard. If needed, you can change your ProjectBoard email address to match your YSC portal account (On your Projectboard go to the top right corner and select "Profile" from the dropdown menu → select "settings" → scroll down until you find "change email")

ProjectBoard Information

Projects

PROJECT NAME	SELECT	LINK
My New Project		

Cancel **Submit**

19. Next, complete your Project Information.

About You

Form successfully submitted!

TITLE	DESCRIPTION		
General Contact Information	Personal identification information	Completed	
School Select	School and teacher contact information	Completed	

Your Project

TITLE	DESCRIPTION	STATUS	
ProjectBoard	Connect to your project on ProjectBoard	Completed	
Project Information	Project information	Not started	

Additional Information

20. Enter the information about your project. If you have a partner, you will link your accounts together here. Then click "Submit".

If you have a partner, please click "I have a partner project"

- Your partner must have created an account in order to link your projects together
- You can send your "token" (red box) to your partner, and they can enter it into the blue box and click "find project" OR your partner can send you their token and you can enter it to link your accounts together
- If your accounts have successfully linked, next to "Project Members," you will see your partner's name appear

The summary of your project can be the same as on ProjectBoard.

Dashboard

GVRSF 2023

Registration

GVRSF Sample Student

User Profile

My Documents

My ProjectBoard

Start a New Project

My ProjectBoard Workspace

Project Information

Provide us with some additional project details.

Title:

Grade category:

Event project number: 4763

Project members: GVRSF Sample Student gvrSF.student@gmail.com

I have a project partner

To join your partner's project, enter their token here

Share this token to invite your partner to this project

LN7Y9D3UqK

21. Next, answer the questions under "Additional Survey."

General Contact Information Personal identification information Completed

School Select School and teacher contact information Completed

Form successfully submitted

Your Project

TITLE	DESCRIPTION	STATUS
ProjectBoard	Connect to your project on ProjectBoard	Completed
Project Information	Project information	Completed

Additional Information



TITLE	DESCRIPTION	STATUS
Additional Information	Information needed to complete your registration	Not started
Registration Confirmation	Confirm your regional fair registration	Not started

Here you will include important information including:

- **Ethics review** → if you used *humans and/or animals* please review this section carefully or your project may be disqualified.
 - Download the “Ethics in STEM Projects.pdf” and review the file
 - Download the “GVRSF Ethics Questions” document and fill out the appropriate forms. More information on ethics can be found at gvrfsf.ca/ethics. Be sure to also contact ethics@gvrfsf.ca for approval
 - Upload the completed Ethics forms onto the portal using the “Browse” button and finding your completed file.
- **Safety Check** → ensure your project meets all safety requirements
- **Self-nomination of Special Awards** → Please select up 3 awards. If more than 3 are selected, you may not be selected for the Special Awards
- **Selection of UBC lab tours** → Please select your top 3 choices for a UBC lab tour.
- **Permission forms** → Please download the document “Permission Forms”.
 - Student(s), Parent(s), and the Sponsor Teacher will need to complete the forms.
 - Upload the completed forms by hitting the “Browse” button and finding your completed file.
- **Senior Mark Validation (Grade 11/12 students only)** → to be considered for university entrance scholarships
 - Please download “GVRSF Senior Marks Validation Form 2023” and complete it up
 - Upload the completed form by hitting the “Browse” button and finding your completed file.

Carefully complete these additional questions and then click “Submit”

You should now see “Completed” next to “Additional Information”

Additional Information		
TITLE	DESCRIPTION	STATUS
Additional Information	Information needed to complete your registration	 Completed 

22. Check the confirmation statement, and then click "Submit".

Registration Confirmation

I confirm that I am completing my registration for the following regional fair: YSC Virtual RSF *

Cancel **Submit**

23. You're all done! The tracking bar will be green, and the status of all forms will be "Completed". You are now registered for the Greater Vancouver Regional Science Fair!

Dashboard

Virtual 2023

Registration

Test

Profile

Documents

ProjectBoard

Create a New Project

ProjectBoard Workspace

Form successfully submitted!

Participant Registration

6 of 6 forms completed

About You

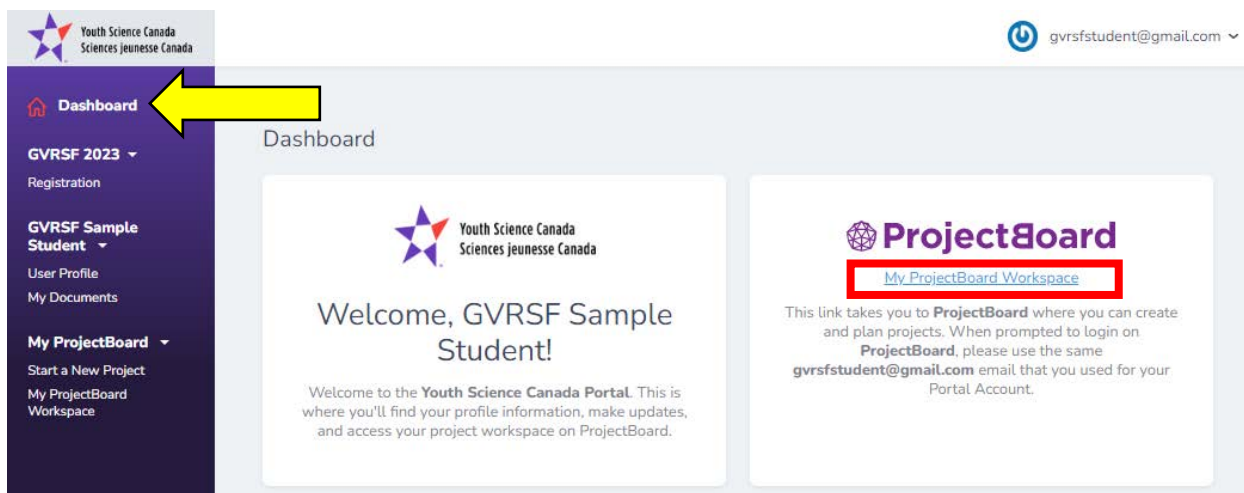
TITLE	DESCRIPTION	STATUS
General Contact Information	Personal identification information	Completed
School Select	School and teacher contact information	Completed

How to complete a ProjectBoard

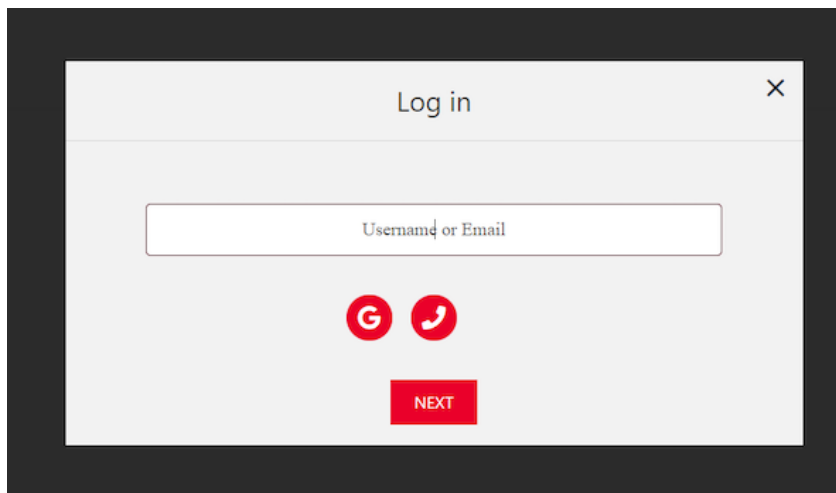
Please note ProjectBoard is OPTIONAL for GVRSF

24. From the Dashboard (yellow arrow), click "My ProjectBoard Workspace" (red rectangle)

Remember: you must use the same email address to link your portal account and ProjectBoard account.

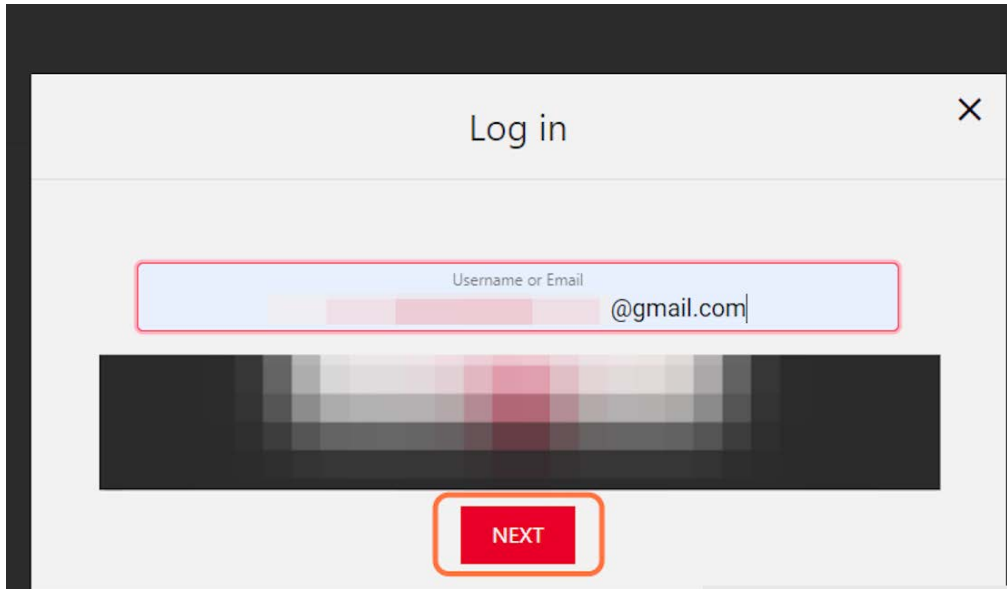


25. You will be taken to your "My Projects" page, but you need to log in first. Click "Log in" in the top right corner.

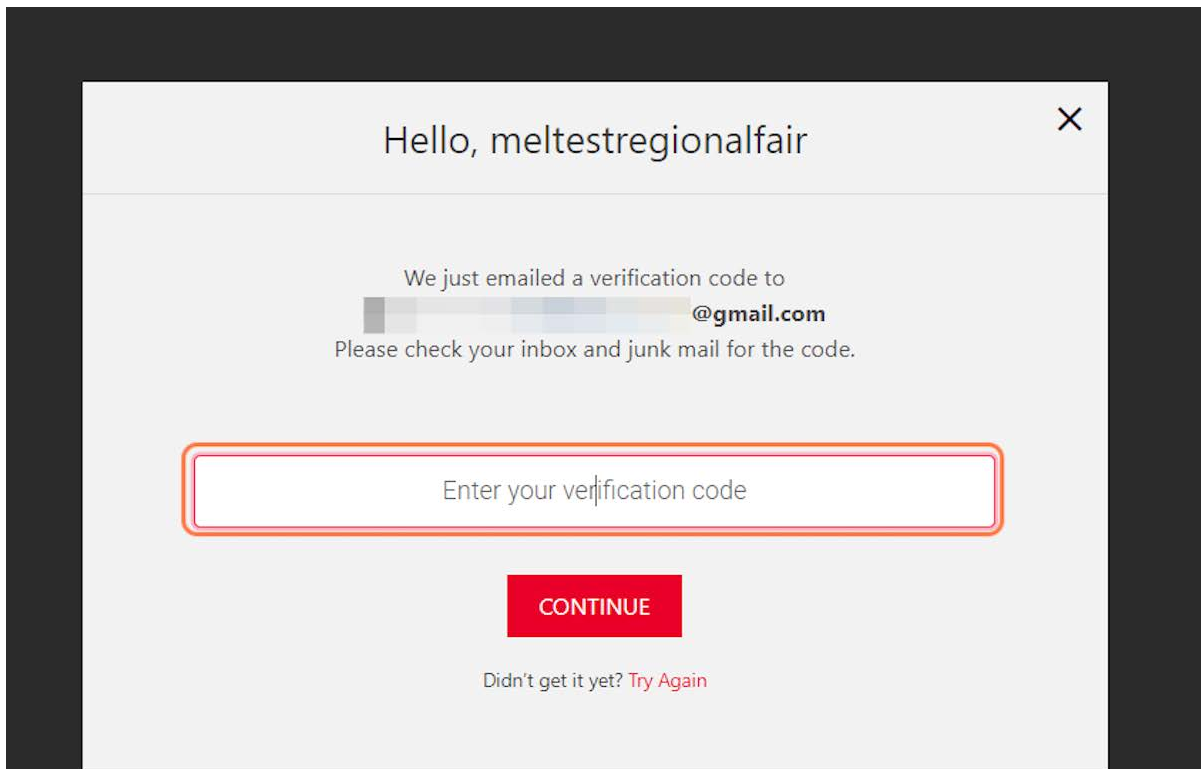


26. Use the same email address you used to create your Portal account. Then click "Next".

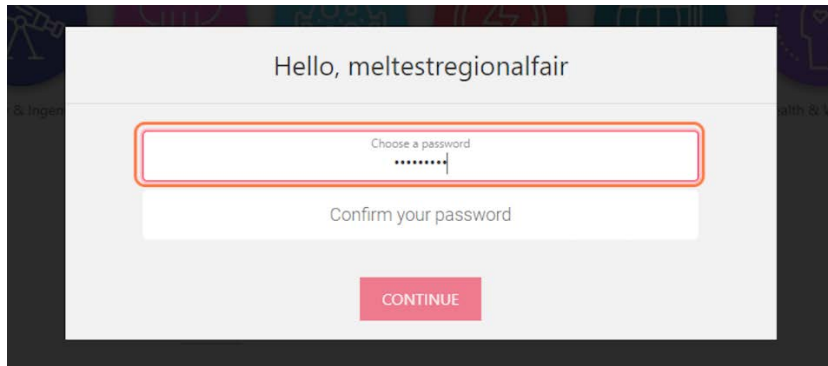
Remember: **The email addresses much match**, or your project won't be linked to your portal account.



27. Check your email for the six-digit verification code and then enter the code you received.

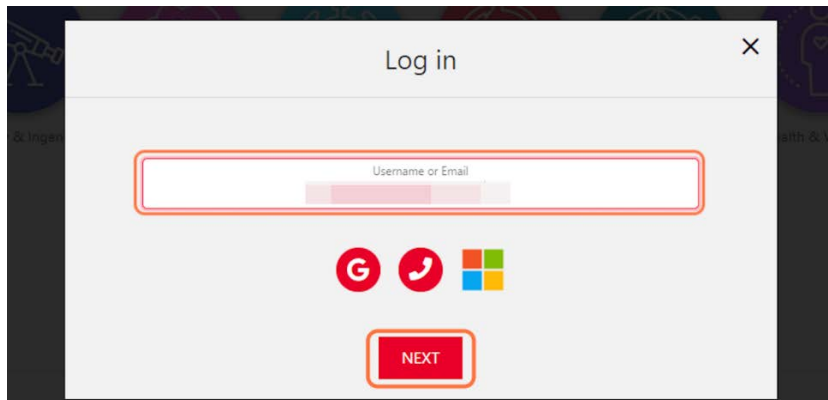


28. Set a password for your account, confirm it, and then click "Continue"



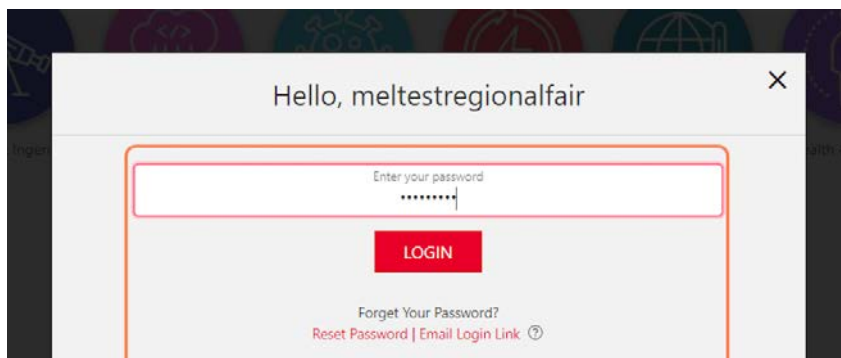
A screenshot of a web form titled "Hello, meltestregionalfair". The form contains two input fields: "Choose a password" and "Confirm your password". Both fields contain masked characters (dots) and a cursor. Below the fields is a red "CONTINUE" button.

29. Now that you've created your account, you need to log in for the first time. Enter your email address - the same email address as before. Click "Next".



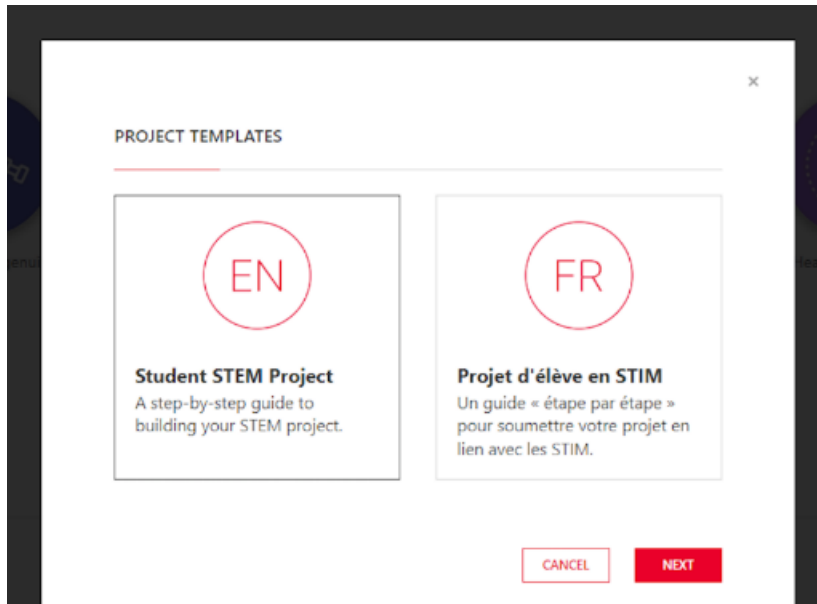
A screenshot of a "Log in" window. It features a "Username or Email" input field with a red border and a red bar indicating text input. Below the field are three social login icons: Google, Apple, and Microsoft. At the bottom is a red "NEXT" button.

30. Enter your password.



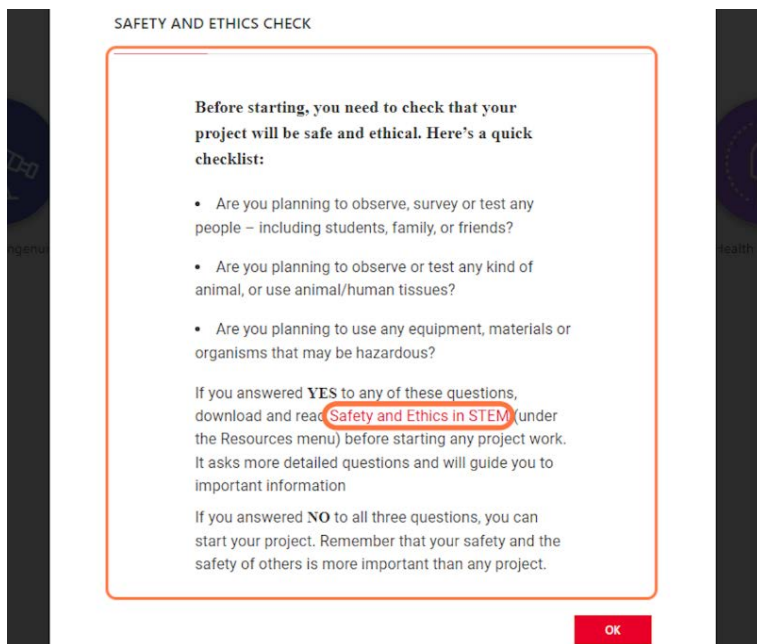
A screenshot of a login window titled "Hello, meltestregionalfair". It shows an "Enter your password" input field with masked characters and a cursor. Below the field is a red "LOGIN" button. At the bottom, there are links for "Forget Your Password?", "Reset Password", and "Email Login Link".

31. Select the language for your project, then click "Next".



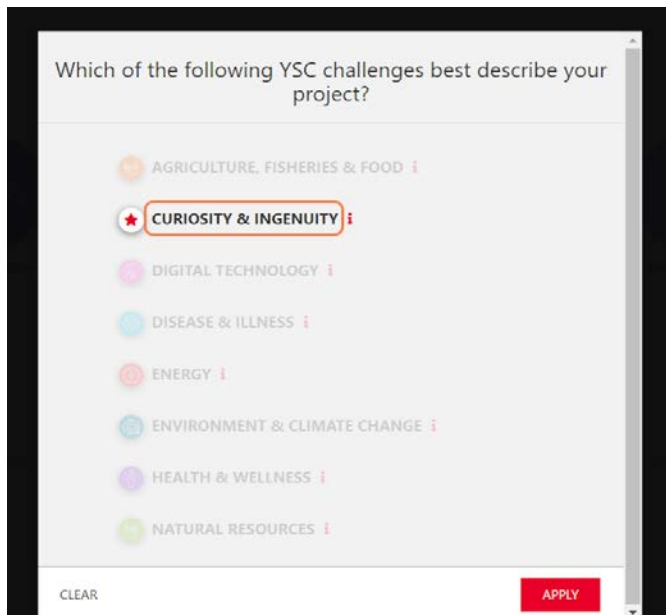
32. Confirm that your project is safe and ethical by reading through the checklist. Click on the "[Safety and Ethics in STEM](#)" link for more information (the file will download onto your computer). Then click "OK".

Remember: if your project involves humans (including yourself) or animals, or if you are wondering whether your project is safe, talk to an adult about your idea. Get more information on doing safe and ethical STEM on mySTEMspace: mystemspace.ca/start-a-project/safety-and-ethics



33. Select the challenge that best describes your project. Then click "Apply".

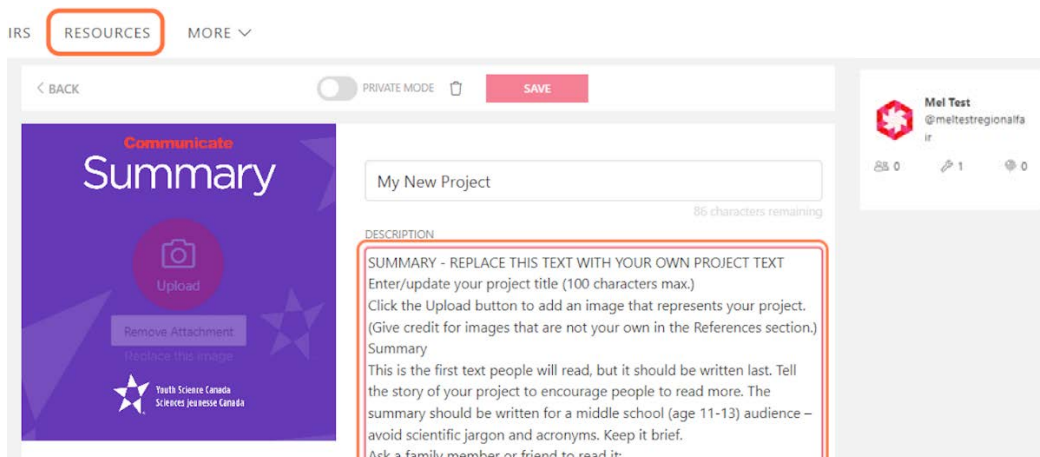
You can get more information about each challenge by clicking the information "i" symbol.



34. Start working on your project! At the very least, you need to enter a new title and change the Summary section before clicking "Save".

Enter a project title (this can be changed later) and a short description of your project in the "Summary" section. If you have a partner, click the "+" button under "Team" and search for your partner's ProjectBoard user name. Add them as a "Co-owner".

Complete the sections below: Video, Why?, How?, What?, So What?, What's next?, Thanks, References. There are instructions in each section, or you can follow the Project Entry Guide under [Resources](#).



35. When you are ready to share your project or submit it to your regional STEM fair, switch it from "Private Mode" to "Public".

This will publish your project, but only people with the URL will be able to see it so don't worry if you're not done yet! Your project must be set to public to be visible on the Portal, which is where you will complete your regional STEM fair registration.

